



Kilfinane, Co. Limerick
 Telephone: 06391161
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GROUP BOOKING FORM

NAME OF GROUP:	
ADDRESS:	
CONTACT PERSON:	MOBILE:
TEL:	EMAIL:

ARRIVAL DATE:	ARRIVAL TIME:		
DEPARTURE DATE:	DEPARTURE TIME:		
COURSE TITLE:			
NUMBER OF PARTICIPANTS:	MALE:	FEMALE:	TOTAL:
NUMBER OF LEADERS:	MALE	FEMALE:	TOTAL:
AGE OF GROUP:	DAY GROUPS ONLY:	<u>LUNCH</u>	YES NO
RESIDENTIAL SCHOOL/ YOUTH GROUPS NEED TO BRING SLEEPING BAG. BED LINED PROVIDED FOR TEACHERS/ LEADERS			

DOES ANY MEMBER OF YOUR GROUP HAVE A ... (please tick)			
SPECIAL NEED	MEDICAL CONDITION	INJURY	BEHAVIOURAL ISSUE
THAT MAY AFFECT THEIR PARTICIPATION OR THE SAFETY OF OTHERS ON AN OUTDOOR EDUCATION COURSE?			
DETAILS:			
IF YOU ARE IN ANY DOUBT ABOUT FITNESS TO PARTICIPATE WE RECOMMEND YOU CONSULT WITH A MEDICAL PRACTITIONER.			

SPECIAL DIETARY REQUIREMENTS:

PLEASE TELL US WHY YOU ARE CHOOSING AN OUTDOOR EDUCATION COURSE FOR YOUR GROUP.

Rank 1-5 with 1 as most important

Rank

SCHOOL CURRICULUM OR YOUTH SERVICE GOALS

TEAMBUILDING EXPERIENCE

ADVENTURE SPORTS SKILLS TRAINING

FUN TRIP AWAY

OTHER _____

WHERE DID YOU HEAR ABOUT KILFINANE OEC:

PLEASE NOTE BOOKING CONDITIONS:

1. Provisional bookings can be made by phone or email. Provisional bookings made by phone must be followed up with written/ email confirmation.
2. Provisional bookings must be confirmed no later than 55 days before arrival date.
3. Bookings can only be confirmed on receipt of the appropriate deposit and signed booking form. To avail of the early payment discount rate full payment must be received no later than 15 days prior to arrival date. For standard rates balance of course fees is payable on arrival. All deposits and payments are non-refundable.
4. Final group numbers must be confirmed by email or phone at least 15 days in advance of arrival date. The final fees for your group will be based on the numbers we have been advised of as of 15 days prior to arrival date. Final fees are payable in full for cancellations less than 15 days before arrival date or in the event of non-attendance.
5. Group leaders must inform Kilfinane OEC of any information relevant to the safety of their group. This includes any illness, injury, special needs or behavioural difficulties.

Safety & Permissions:

6. I confirm I have received full Parental/ Guardian Permission for all members of the group under 18 years to participate in the range of activities at Kilfinane Outdoor Education Centre.
7. I confirm I have sought all relevant information in relation to medical issues & fitness to participate for each member of the group and that I will pass on any relevant information to Kilfinane OEC.
8. I understand that participants with current or recent injuries or medical conditions may not be able to participate in activities. Doctor clearance should be sought where appropriate.
9. Kilfinane OEC regularly take photos of students/ participants on activities in group situations only. If you do not wish photos to be taken of your group or do not have parental/ guardian consent for same please tick here

I enclose a non-refundable deposit of €

PLEASE MAKE CHEQUES PAYABLE TO ' LIMERICK & CLARE ETB'

Payment of deposit or signed booking form will be regarded to be evidence of acceptance and consent to the above booking conditions.

Signature:

Date :