



## **GROUP BOOKING FORM – DAY GROUPS**

**NAME OF GROUP:**

**ADDRESS:**

**CONTACT PERSON:**

**MOBILE:**

**TEL:**

**EMAIL:**

**DATE(S):**

**ARRIVAL TIME:**

**DEPARTURE TIME:**

**COURSE/ ACTIVITY DETAIL:**

### **GROUP NUMBERS**

| <b>STUDENT NO'S</b> | <b>TEACHERS (participating in activities)</b> | <b>TEACHERS ( not participating)</b> | <b>STUDENT AGE GROUP OR 18+</b> |
|---------------------|---|--------------------------------------|---------------------------------|
|                     |   |                                      |                                 |

**LUNCH** : OWN PACK LUNCH       SOUP & ROLL-€5pp       HOT LUNCH €6.50pp

**DOES ANY MEMBER OF YOUR GROUP HAVE A ...** (please circle )

**SPECIAL NEED / MEDICAL CONDITION / INJURY / BEHAVIOURAL ISSUE**

**THAT MAY AFFECT THEIR PARTICIPATION OR THE SAFETY OF OTHERS ON AN OUTDOOR EDUCATION COURSE?**

**DETAILS:**

**IF YOU ARE IN ANY DOUBT ABOUT FITNESS TO PARTICIPATE WE RECOMMEND YOU CONSULT WITH A MEDICAL PRACTITIONER.**

**SPECIAL DIETARY REQUIREMENTS:**

**WHERE DID YOU HEAR ABOUT KILFINANE OETC:**

**PLEASE NOTE BOOKING CONDITIONS:**

1. Bookings can only be confirmed on receipt of the appropriate deposit/ purchase order number and signed booking form. All payments are non-refundable.
2. Final group numbers must be confirmed by email or phone at least 15 days in advance of arrival date. Final fees will be based on the numbers we have been advised of as of 15 days prior to arrival date.
3. Group leaders must inform Kilfinane OETC of any information relevant to the safety of their group. This includes any illness, injury, special needs or behavioural difficulties.

**Safety & Permissions:**

4. I confirm I have received full Parental/ Guardian Permission for all members of the group under 18 years to participate in the range of activities at Kilfinane Outdoor Education & Training Centre. I have sought all relevant information in relation to medical issues & fitness to participate for each member of the group and that I will pass on any relevant information to Kilfinane OETC.
5. COVID-19 SAFETY – I understand that participants attending should meet the same COVID-19 criteria for attending school or FET training. All participants will require a face covering. Changing rooms will not be available for group use until further notice. For water activity sessions we will change outdoors as you would at the beach.
6. I agree that Kilfinane OETC may take photos/ video footage of group activities and that these images may be used on the Centre website, facebook page, brochures and other media. We will never identify children in images used. Yes  No
7. We would like to contact you about our courses and special offers via email, text or post. If you agree please tick here Yes  No

**I enclose a non-refundable deposit of €**

PLEASE MAKE CHEQUES PAYABLE TO ' LIMERICK & CLARE ETB'. Payment made be made by cheque, bank **transfer or direct lodgement to our account. We are unable to accept cash for group bookings. Please contact us for our bank account details.**

Payment of deposit or signed booking form will be regarded to be evidence of acceptance and consent to the above booking conditions.

**Signature:**

**Date :**

**PLEASE ENSURE YOU COMPLETE ALL SECTIONS AND TICK BOXES TO CONFIRM YOUR BOOKING.**

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